YOUR CONTACT PERSONS ON SITE

Organizer team of the Austrian Exhibition Experts (AEE)

Lisa Gold
+43 (0) 676 851 582 434
Exhibition, booth area, additional orders

Anna Mikoda-Jarosz
+43 (0) 676 851 582 430
Organisation, Programme

EXHIBITOR SERVICE, Foyer D | 11.01. – 17.01.2027
(Parking tickets, exhibitor passes, information about the exhibition, etc.)

Monday–Wednesday:	10:00 AM – 06:00 PM
Thursday–Saturday:	08:00 AM – 06:30 PM
Sunday:	09:00 AM – 05:00 PM

Outside these on-site exhibitor service hours, during the regular setup and dismantling times, your on-site contacts can be reached by phone.

Stand construction partner: STANDout (furniture, rigging points,turnkey stands)

Additional furniture, turnkey stands
Florian Otto
+43 (0)662 930 40 629

Philip Holcik
+43 (0)662 930 40 631

Rigging points
Lukas Zehetgruber
+43 (0)662 930 40 217

Catering partner: GERSTNER (Booth catering, tableware, tablecloths)

Karolina Gauerke
+43 (0)664 889 443 63

Waste disposal at the booth & booth cleaning: LIO GmbH

Umut Bayin
+43 (0)699 109 317 18

Hall manager

Hall D: +43 (0)664 15 15 797
Hall C: +43 (0)664 15 15 795

Advertising & branding spaces: ADMAN

Christopher Grill
+43 (0)676 44 232 37

Booth security, hostesses: CAM Security

+43 (0)1 729 90 94

Electricity & water installations: Elektro-wigo

Andreas Wittmann
+43 (0)664 922 62 02

Internet, LAN connections

Ordered internet for your booth: CANCOM
National: 050 822 88933
International: +43 50 822 88933

Free visitor Wi-Fi throughout the entire exhibition area.

DHL-Freight forwarding

Thomas Hausmeister
+43(0)1 728 31 60 8700

Exhibitor Service Opening Hours

Exhibitor badges & parking tickets can be collected at the **Exhibitor Service in Foyer D** during opening hours. The exhibitor parking tickets are already activated for Parking Garage D from the start of setup until the end of dismantling.
We recommend **collecting** all ordered tickets and additional passes by the last setup day at the latest, **Wednesday, 13 January 2027, between 10:00 AM and 06:00 PM.**
You can drive directly into the parking garage upon arrival and collect your parking card (additional parking ticket) afterwards. No extra fees will apply.

Exhibitor Service Opening Hours, Foyer D | 11–17 January 2027

Monday–Wednesday:	10:00 AM – 06:00 PM
Thursday–Saturday:	08:00 AM – 06:30 PM
Sunday:	09:00 AM – 05:00 PM

Outside these on-site Exhibitor Service hours, during the regular setup and dismantling times, your on-site contacts can be reached by phone. As an exhibitor, you have early access to the exhibition halls – from 08:00 until one hour after the official closing time.

Opening hours for visitors, Entrance Foyer D | 14–17 January 2027

Monday–Saturday:	10:00 AM – 06:00 PM
Sunday:	10:00 AM – 05:00 PM

Visitor tickets can be ordered online: www.ferien-messe.at/tickets

SETUP & DISMANTLING LOGISTIC

DELIVERY

Trabrennstraße 5,Gate1
A-1020 Vienna

Special permits for access to the halls, special transports, etc. are only possible with approval from the organizer.

Access to the delivery zones around the halls is limited to 3 hours. During this period, deliveries are only possible at Gate 1 (Trabrennstraße 5, 1020 Vienna) under the following regulations:

Upon entry, each vehicle owner will receive a ticket, which allows free parking for up to 3 hours for cars or trucks. Any time beyond this is subject to a stay fee of EUR 100 per day – starting from 3 hours. These fees must be paid at the cash desk before the exit barrier, either in cash or by cashless payment.

Delivery with trucks without trailers, as the delivery area is partially restricted.
Please bring a hand truck/pallet jack.

SETUP

Monday, 11. January 2027	07:00 AM – 06:00 PM
Tuesday, 12. January 2027	07:00 AM – 06:00 PM
Wednesday, 13.January 2027	07:00 AM – 06:00 PM

Extended setup times are only possible after consultation with Austrian Exhibition Experts GmbH (AEE) and are subject to charges:ferien@expo-experts.at.

Any additional hours for a changed setup period will incur costs for hall rental, hall management, and additional staff, and must be paid by the exhibitor without exception. The charges will be invoiced by the organizer to the main exhibitor.

Additional information – last setup day: Wednesday, 13 January 2027

- **07:00 AM – 04:00 PM**
  All cardboard, bulky waste, etc. must be removed during this period.

- **until 12:00 PM**
  All exhibitors must start setting up at their booth by this time at the latest. Unused areas may be repurposed by the organizer – Austrian Exhibition Experts GmbH – and the exhibitor will forfeit their claim to the space.

- **04:00 PM – 06:00 PM**
  Only decoration work may be carried out during this period. During this time, the booths will be inspected for safety compliance.

DISMANTLING

Sunday, 17. January 2027	06:30 PM – 10:00 PM
Monday, 18. January 2027	07:00 AM – 06:00 PM
Tuesday, 19. January 2027	07:00 AM – 06:00 PM

Extended dismantling times are only possible after consultation with Austrian Exhibition Experts GmbH (AEE) and are subject to charges: ferien@expo-experts.at.

Any additional hours for a changed dismantling period will incur costs for hall rental, hall management, and additional staff, and must be paid by the exhibitor without exception. The charges will be invoiced by the organizer to the main exhibitor.

Additional information – first dismantling day: Sunday, 17 January 2027

- **05:00 PM**
  After the official end of visiting hours, minor dismantling work may already begin (roll-ups, decorative items, promotional materials, etc.).

- **from 06:30 PM**
  cars and trucks are allowed to enter the exhibition grounds for the main dismantling. Please note that, for safety reasons, access cannot start earlier, and loading of trucks will not be possible before 6:30 PM.

Entrance to the exhibition grounds:

Vehicles are only allowed to enter the exhibition grounds within the official time slots. Each truck will receive a ticket upon entry, which opens the barrier. This ticket is valid for 3 hours. Exceeding this time will incur a fee of EUR 100. Therefore, it is important that vehicles leave the grounds immediately after loading or unloading is completed.

Please note that there are no parking spaces available directly on the exhibition grounds for either trucks or cars. Cars can alternatively use Parking Garage D (Trabrennstraße 3, 1020 Vienna). For the nearest truck parking spaces, we recommend the ASFINAG app: https://www.asfinag.at/parken-rasten/lkw-stellplatze/